



OFFICE OF
CITY ENGINEER
CITY HALL
400 LA CROSSE ST
LA CROSSE WI 54601-3396
(608) 789-7505

(PRELIMINARY AND FINAL) PLAT SUBMITTAL CHECK LIST

To be completed by Engineering before filing with the City Clerk

(Note: More than one checklist item may be on a sheet of paper)

1. _____ Preliminary Plat (Face Plat)
2. _____ Survey Plat (Existing Conditions)
3. _____ Site Plan (Tree, Lighting, Parks)
4. _____ Grading Plan (Proposed Grades)
5. _____ Erosion Control Plan
 - a. Silt fence
 - b. Mats
 - c. Tracking Pads
 - d. 30 % Slopes (If Necessary)
 - e. Rip-Rap
 - f. Grades (Proposed/Existing)
6. _____ Hydrology (Pre/Post), Soils, and Calculations book
 - a. Storm water Narrative
7. _____ Utility Plan
 - a. Sanitary
 - b. Water
 - c. Storm
8. _____ Plan and Profile
 - a. Street
 - b. Utility
9. _____ Structure Details
 - a. Erosion Protection
 - b. Street
 - c. Utilities (If Necessary)
10. _____ Covenants and Restrictions

To be completed by City Clerk at time of filing:

11. _____ Twelve (12) sets; five (5) of those full sets (i.e. site plan, grading plan, erosion control, etc.)
12. _____ Public Site Fee (Due at Final Plat Submittal - \$100/lot in lieu of public lands dedication)
(Applies to all residential projects, including condos; does not apply to commercial plats or commercial condos.)
13. _____ Reviewing Fees
 - Preliminary \$500.00
 - Final \$200.00
 - Reapplication \$100.00*(If filing prelim and final simultaneously, \$700.00 is due at filing.)*

BEFORE FILING WITH THE CITY, you must have both Town and County approvals. The Plan Commission may not consider any subdivision or land division which did not have prior approval by the approving authorities for both the Town(s) and La Crosse County.

Town Board Approved: _____ Date _____ La Crosse County Approved: _____ Date _____