



Commission on
Fire Accreditation
International

Annual Compliance Report 8th Edition

**La Crosse Fire Department
726 5th Avenue South
La Crosse, WI
USA 54601**



**This report prepared on 6-1-17
By Assistant Chief Mark Amann, Accreditation Manager,
for the Commission on Fire Accreditation International, Inc.**

**This report represents the agency's status
as it relates to its accreditation report
dated 8-31-2014**

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Preface

The accreditation report submitted to the Commission on Fire Accreditation International, Inc. enabled the commission to award accreditation status to your agency. Part of the requirements to retain accredited agency status is your commitment to keep the commission staff informed of any significant changes or developments in activities, direction, or programming. This is accomplished by the preparation and submission of an annual compliance report.

The accreditation report is the internal control document of the commission that establishes your agency's benchmarks. The annual compliance report is the document used by the Commission to monitor your status as it relates to your standards, procedures and practices as well as the progress made toward completing all strategic and specific recommendations.

Each section must be completed if there is any activity to report. An activity is any rate of change, direction of change, nature of change or amount of change. Appropriate documentation must accompany this report to demonstrate that official action occurred that resulted in a change to the agency's benchmarks or progress/completion of the strategic and specific recommendations. Examples of appropriate documentation are: certified copy of the governing body minutes, CEO written directives, copies of Federal or State Statutes, copies of local ordinances or resolutions, copies of purchase orders, copies of signed contracts, copies of Federal or State administrative rules, copies of Federal or State regulatory agency ordered action or settlement agreement, copies of court ordered action or settlement agreement, copies of local government charters, or copies of voter approved referendum. Copies of any supporting documentation that was used by the agency to effectuate a change should also accompany the compliance report. Examples of supporting documentation are: feasibility studies, ISO grading reports, position papers, legal opinions, recommendation memos, or consultant's reports.

The annual compliance report is due 45 days before the anniversary date of your agency's most recent award of accreditation.

Any questions regarding the report, its content or length should be directed to the [CFAI Program Manager](#).

Agency Information

Agency Name: La Crosse Fire Department

Agency Address: 726 5th Avenue South
La Crosse WI 54601

Agency Website: cityoflacrosse.org

Agency Head: Fire Chief Gregg Cleveland

Agency Head E-Mail: clevelandg@cityoflacrosse.org

Agency Head Phone: 608-789-7261

Accreditation Mgr: Assistant Chief Mark Amann

Accred. Mgr. E-Mail: amannm@cityoflacrosse.org

Accred. Mgr. Phone: 608-789-8042

Date of most recent Award of Accreditation: 8-31-14

Annual Compliance Report due date: 7-15-17

Annual Compliance Report Number (1-4): 3

Current ISO Rating 2

Current Population 51,800

Department Type Career

ACR Reporting Period 7-15-16 to 7-15-17

Agency/Jurisdiction Changes

The La Crosse Fire Department has enjoyed a period of relative stability since last year's Annual Compliance Report. Accreditation Manager Mark Amann was promoted to Assistant Chief in January of 2017. There have been minor changes in the governance of the agency, as the La Crosse Common Council was downsized from seventeen aldermanic districts to thirteen aldermanic districts. There have been no changes to the area/population that the agency protects. There have been no changes in resources for the agency. The agency contracted a fire station needs study in 2016, hoping to work with the La Crosse Common Council to investigate the possibility of adding a fifth fire station, constructing replacement fire stations, and making improvements to our current fire stations.

See Exhibit 19 – Five Bugles Space Needs Summary

The Five Bugles Space Needs Summary was presented at a La Crosse Council Planning meeting in April of 2017.

See Exhibit 21 – Minutes from April 2017 Council Planning Meeting

There have been no changes in programs or services that the agency provides. The agency's 2017 operating budget is \$10,031,570, as compared to \$9,780,363 in 2016.

Accreditation Model Annual Compliance

- A. Is your agency in compliance with all core competencies? Yes

If you are not in compliance, identify and explain all core competencies and then provide your plan for improvement during the next year (see example below). Ensure you provide exhibits as necessary. Note that during the phone interview regarding your ACR, the reviewer may have questions regarding these competencies and request additional exhibits.

- B. Agencies will provide exhibits for the following core competencies each year:

The agency has reviewed the 9th edition changes and has begun making institutional changes to meet all of the core competencies listed; 2D.6, 3D.1, 5A.5, 5B.3, 5C.5, 5E.3, 5F.7, 5G.3, 5H.3, 5I.2, 5J.2, 5K.2, and 9B.10.

8th Edition Agencies will not provide exhibits to these performance indicators at this time.

- C. Have there been any changes in compliance to non-core competencies? No

Please identify and explain all changes in non-core competencies and provide your plan for improvement (if needed) during the next year (see example below). Ensure you provide exhibits as necessary. Note that during the phone interview regarding your ACR the reviewer may have questions regarding these competencies and request additional exhibits.

Performance Monitoring

Are you currently meeting the following performance indicators? Yes

2D.8 On at least an annual basis, the agency formally notifies the authority having jurisdiction (AHJ) of any gaps in the operational capabilities and capacity of its current delivery system to mitigate the identified risks within its service area, as identified in its standards of cover.

Identify and explain: The agency, on an annual basis, presents to the La Crosse Common Council (AHJ) on operational capabilities and capacity of its current delivery system to mitigate the identified risks within its service area, as identified in its standards of cover.

See Exhibit 20 - Minutes from September 2016 La Crosse Common Council Planning Meeting

See Exhibit 21 – Minutes from April 2017 La Crosse Council Planning Meeting

2D.9 On at least an annual basis, the agency formally notifies the AHJ of any gaps between current capabilities, capacity, and the level of service approved by the AHJ.

Identify and explain: The agency, on an annual basis, presents to the La Crosse Common Council (AHJ) of any gaps between current capabilities, capacity, and the level of service approved by the AHJ.

See Exhibit 20 - Minutes from September 2016 La Crosse Council Planning Meeting

See Exhibit 21 – Minutes from April 2017 La Crosse Council Planning Meeting

2D.10 The agency interacts with external stakeholders and the AHJ at least once every three years, to determine the stakeholders' and AHJ's expectations for types and levels of services provided by the agency.

Identify and explain: In 2014, the agency created a strategic planning committee of external stakeholders and the AHJ, to determine the stakeholders' and the AHJ's expectations for types and levels of service provided by the agency. In the next year the agency plans to form another strategic planning committee of external stakeholders and the AHJ, to determine future stakeholders' and the AHJ's expectations for types of service provided by the agency.

See Exhibit 11 – LCFD 2014 – 2018 Strategic Plan

The agency has completed 2017 amendments to its Standards of Cover documents.

See Exhibit 22 – Amended Standards of Cover for 2017

See Exhibit 23 – Amended Appendix J SOC for 2017

Agency Performance Tracking

Low Risk Fire Suppression - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:17					01:17	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	06:07					06:07	8:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:01					05:01	06:20
			N = 32					N = 32	
	Total Response Time ERF Concentration	Urban	08:54					08:54	10:20
			N = 26					N = 26	

N = Number of responses

Moderate Risk Fire Suppression - 90th Percentile Times - Baseline Performance			2016- 2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:17					01:17	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	08:15					08:15	8:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:01					05:01	06:20
			N = 32					N = 32	
	Total Response Time ERF Concentration	Urban	10:22					10:22	10:20
			N = 19					N = 19	

N = Number of responses

High Risk Fire Suppression - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:17					01:17	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	08:11					08:11	10:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:23					05:23	06:20
			N = 31					N = 31	
	Total Response Time ERF Concentration	Urban	10:14					10:14	12:20
			N = 9					N = 9	

N = Number of responses

Low Risk EMS - 90th Percentile Times - Baseline Performance			2016- 2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:34					01:34	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:00
Travel Time	Travel Time 1st Unit Distribution	Urban	04:20					04:20	04:00
	Travel Time ERF Concentration	Urban	04:20					04:20	04:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:35					06:35	06:00
			N = 3,035					N = 3,035	
	Total Response Time ERF Concentration	Urban	06:35					06:35	06:00
			N = 3,030					N = 3,030	

N = number of responses

Moderate Risk EMS - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:34					01:34	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:00
Travel Time	Travel Time 1st Unit Distribution	Urban	04:20					04:20	04:00
	Travel Time ERF Concentration	Urban	04:23					04:23	06:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:34					06:34	06:00
			N = 3,035					N = 3,035	
	Total Response Time ERF Concentration	Urban	06:39					06:39	08:00
			N = 880					N = 880	

N = number of responses

High Risk EMS - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:34					01:34	01:00
Turnout Time	Turnout Time 1st Unit	Urban	01:48					01:48	01:00
Travel Time	Travel Time 1st Unit Distribution	Urban	04:20					04:20	04:00
	Travel Time ERF Concentration	Urban	04:58					04:58	06:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	06:35					06:35	06:00
			N = 3,035					N = 3,035	
	Total Response Time ERF Concentration	Urban	09:28					09:28	08:00
			N = 108					N = 108	

N = Number of responses

Low Risk Rescue - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	00:54					00:54	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:37					02:37	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	09:51					09:51	04:00
	Travel Time ERF Concentration	Urban	09:50					09:50	04:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	13:32					13:32	06:20
			N = 9					N = 9	
	Total Response Time ERF Concentration	Urban	14:31					14:31	06:20
			N = 9					N = 9	

N = Number of responses

Moderate Risk Rescue - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	00:54					00:54	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:37					02:37	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	09:51					09:51	04:00
	Travel Time ERF Concentration	Urban	NA					NA	08:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	13:32					13:32	06:20
			N = 9					N = 9	
	Total Response Time ERF Concentration	Urban	NA					NA	
			N = 0					N = 0	10:20

N = Number of responses

High Risk Rescue - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	00:54					00:54	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:37					02:37	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	09:32					09:32	04:00
	Travel Time ERF Concentration	Urban	NA					NA	12:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	13:32					13:32	06:20
			N = 9					N = 9	
	Total Response Time ERF Concentration	Urban	NA					NA	14:20
			N = 0					N = 0	

N = Number of responses

Low Risk Hazardous Materials - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	02:03					02:03	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:14					02:14	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	03:55					03:55	04:00
	Travel Time ERF Concentration	Urban	05:39					05:39	04:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:48					07:48	06:20
			N = 48					N = 48	
	Total Response Time ERF Concentration	Urban	07:54					07:54	06:20
			N = 45					N = 45	

N = Number of responses

Moderate Risk Hazardous Materials - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	02:03					02:03	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:14					02:14	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	03:55					03:55	04:00
	Travel Time ERF Concentration	Urban	NA					NA	08:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:48					07:48	06:20
			N = 48					N = 48	
	Total Response Time ERF Concentration	Urban	NA					NA	10:20
			N = 0					N = 0	

N = Number of responses

High Risk Hazardous Materials - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	02:03					02:03	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:14					02:14	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	03:55					03:55	04:00
	Travel Time ERF Concentration	Urban	NA					NA	14:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	07:48					07:48	06:20
			N = 48					N = 48	
	Total Response Time ERF Concentration	Urban	NA					NA	16:20
			N = 0					N = 0	

Low Risk Report Out - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:58					01:58	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:06					02:06	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	03:55					03:55	04:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:35					05:35	06:20
			N = 15					N = 15	
	Total Response Time ERF Concentration	Urban	08:05					08:05	06:20
			N = 10					N = 10	

N = Number of responses

Moderate Risk Report Out - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:58					01:58	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:06					02:06	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	02:52					02:52	06:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:35					05:35	06:20
			N = 15					N = 15	
	Total Response Time ERF Concentration	Urban	05:37					05:37	08:20
			N = 5					N = 5	

N = Number of responses

High Risk Report Out - 90th Percentile Times - Baseline Performance			2016-2020	2020	2019	2018	2017	2016	Target (Agency Benchmark)
Alarm Handling	Pick-up to Dispatch	Urban	01:58					01:58	01:00
Turnout Time	Turnout Time 1st Unit	Urban	02:06					02:06	01:20
Travel Time	Travel Time 1st Unit Distribution	Urban	02:45					02:45	04:00
	Travel Time ERF Concentration	Urban	NA					NA	08:00
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	05:35					05:35	06:20
			N = 15					N = 15	
	Total Response Time ERF Concentration	Urban	NA					NA	10:20
			N = 0					N = 0	

N = Number of responses

Strategic Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	REJECTED
<p>5A.7 An appraisal is conducted, at least annually, to determine the effectiveness of the fire suppression program.</p> <p>It is recommended that when reporting results of the monthly and annual appraisals that the information be formatted consistent with the accreditation model.</p>		<p>ACR 2015 - Action taken: All monthly and annual response time (call processing, turnout, travel, and total response time) analysis is reported and formatted to be consistent with the accreditation model.</p> <p>See Exhibit 2 - Amended Standards of Cover (SOC) for 2015 See Exhibit 3 - Amended Appendix J SOC 2015 See Exhibit 4 - 2014 Standards of Cover</p>	
<p>5C.4 The public education program targets specific risks and risk audiences as identified through incident, demographic, and program data analysis.</p> <p>It is recommended that the department formalizes a process to identify the at-risk populations and develops specific programs to promote safety for each unique demographic.</p>		<p>ACR 2015 - Action taken: The agency created a process to identify at-risk populations as identified through incident, demographic, and program data analysis for unique demographics. The agency reviewed its Records Management System (RMS) over the last two years and identified a target area of low income rental housing property owners after plotting structure fires on a map. The agency created and delivered a fire safety program specific to this target audience to promote safety for this unique demographic.</p> <p>See Exhibit 5 - RMS analysis mapping and fire education programs for low income rental housing property owners.</p>	

<p>5C.5 Current standard operating procedures or general guidelines are in place to direct the public education program.</p> <p>It is recommended that the department develop a specific standard operating procedure or procedures to ensure maximum effectiveness of the public education efforts.</p>		<p>ACR 2015 - Action taken: The agency developed a specific standard operating procedure to ensure maximum effectiveness of the public education bureau.</p> <p>See Exhibit 6 for the SOG on LCFD Public Education Programs.</p>	
<p>7C.1 Personnel policies, procedures and rules are current, written and communicated to all personnel.</p> <p>It is recommended that all standard operating procedures and policies indicate when they are reviewed each year even if no changes are made.</p>		<p>ACR 2015 - Action taken: As standard operating procedures and policies are reviewed annually, a reviewed and/or revised date is placed on such procedures and policies.</p> <p>See Exhibit 7 for an SOG and a General Order with a reviewed date.</p>	
<p>8C.1 Available training facilities and apparatus are provided to support the training needs of the agency.</p> <p>It is recommended that the department continue to evaluate the training facility on Marco Drive to ensure that all of the requisite skill sets for NFPA 1001: Standard for Fire Fighter Professional Qualifications is able to be conducted.</p>		<p>ACR 2015 - Action taken: The agency evaluated the training facility on Marco Drive to ensure that all of the requisite skill sets for NFPA 1001 are met. The agency repaired a forcible entry prop at the training facility and purchased a forcible entry door simulator to meet NFPA 1001.</p> <p>See Exhibit 8 for forcible entry door simulator purchase invoice.</p>	

<p>9B.1 A system is in place to ensure communications with portable, mobile and fixed communications systems in the field.</p> <p>It is recommended that the department continue forward progress with the purchase and implementation of the new radio system scheduled for 2015.</p>		<p>ACR 2016 – Action taken: The agency purchased and implemented a new radio system (portable, mobile, and fixed). Motorola was chosen as the vendor to supply new portable, mobile, and fixed base radio units. Infrastructure was updated with the addition of new radio towers. The new radio system went live in January of 2016. Compliance testing continues to ensure full radio coverage throughout the City of La Crosse.</p> <p>See Exhibit 9 – Motorola radio acceptance documents and radio specifications</p>	
<p>9C.1 The administrative support services are appropriate for the agency’s size, function, complexity, and mission, and are adequately staffed and managed.</p> <p>It is recommended that the department analyze staffing needs with a focus on information technology to enhance the support and evaluation of current and future technological needs for the department.</p>		<p>ACR 2015 - Action taken: The agency analyzed staffing needs and future station locations using information technology and geographic information systems to enhance the support and evaluation of current and future technological needs of the agency. In 2014 the agency conducted a GIS fire station location study, hoping to work with the La Crosse Common Council to investigate the possibility of adding a fifth fire station.</p> <p>See Exhibit 1 – fire station location GIS study.</p>	

Specific Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	REJECTED
<p>4C.4 Financial plans avoid the use of one-time funding sources to cover ongoing costs unless plans are provided to ensure a means of continuity for personnel resources and capital assets.</p> <p>It is recommended that replacement planning for safety equipment avoid the use of one-time funding sources as much as reasonably possible.</p>		<p>ACR 2015 - Action taken: The agency is avoiding one-time funding sources for safety equipment and is budgeting accordingly on an annual basis.</p> <p>See Exhibit 12 – 2016 annual operating budget, specifically line item 12 on page 25 for turnout gear annual funding.</p>	
<p>5D.4 The agency defines and provides appropriate and adequate equipment, supplies, and materials to meet the fire investigation program needs.</p> <p>It is recommended that the department develop a secure area to contain fire investigation equipment and supplies.</p>		<p>ACR 2015 - Action taken: The agency moved all fire investigation equipment and supplies to a locked and secure storage room.</p>	
<p>5H.2 The agency is compliant with the National Incident Management System (NIMS) and its operational methods are compatible with external agencies responses.</p> <p>It is recommended that the department work with mutual aid companies to assist in familiarization with NIMS.</p>		<p>ACR 2015 - Action taken: The agency conducted NIMS familiarization training with MABAS Division 134 fire departments.</p>	

<p>5J.5 The agency's information system allows for documentation and analysis of the marine and shipboard rescue and firefighting services program.</p> <p>It is recommended that the department research and implement a location identification and analysis methodology for marine and shipboard rescue and firefighting responses that occur in or on the waterways within the city limits.</p>		<p>ACR 2015 - Action taken: The agency created a "plus 1" code in Zoll Records Management System (RMS) for location identification and analysis for marine and shipboard rescue and firefighting responses in the National Fire Incident Reporting System (NFIRS) system. The "plus 1" coding system allows for easier data retrieval and analysis for marine and shipboard rescue and firefighting responses.</p>	
<p>6A.1 The development, construction, or purchase of physical resources is consistent with the agency's goals and strategic plan.</p> <p>It is recommended that capital improvement planning for new stations or remodels incorporate considerations for ADA requirements, workforce diversity, firefighter safety and built-in fire protection, among standard required items, to better align the agency with its recruitment and community risk reduction goals.</p>	<p>ACR 2016 - Action taken: The agency's capital improvement planning for future fire stations or future fire station remodels will consider ADA requirements, workforce diversity, firefighter safety and built-in fire protection systems. The agency has not added or remodeled any fire stations since becoming accredited in August of 2014.</p>		

<p>6B.3 Physical facilities are adequate and properly distributed in accordance with stated service level objectives and standards of cover.</p> <p>It is recommended the department incorporate its more recent community risk assessment and historical demand statistics for a more thorough station location analysis to improve upon the third party drive-time analysis that was completed in 2011.</p>		<p>ACR 2015 - Action taken: In 2014 the agency conducted a GIS fire station location study. The agency analyzed staffing needs and future station locations using information technology and geographic information systems. The agency incorporated its most recent historical demand statistics for a thorough response time analysis.</p> <p>See Exhibit 1 – fire station location GIS study. See Exhibit 2 – Amended Standards of Cover (SOC) for 2015. See Exhibit 3 – Amended Appendix J SOC for 2015.</p>	
<p>6F.4 Safety equipment maintenance, testing, and inspections are conducted by trained qualified personnel and appropriate records are kept.</p> <p>It is recommended the department incorporate SCBA certification reminders in its training records management system so that the technician qualifications are kept current.</p>		<p>ACR 2015 - Action taken: The agency incorporated SCBA certification reminders (alerts) in Zoll Records Management System (RMS) training section so that technician qualifications are kept current.</p>	

<p>6F.5 A safety equipment inventory control and maintenance tracking system is in place and current.</p> <p>It is recommended the department assign serial numbers to all personal protective equipment and ensure that all PPE, including structural boots, are tracked from purchase to disposal.</p> <p>6F.5 A safety equipment inventory control and maintenance tracking system is in place and current.</p> <p>It is recommended that any non-NFPA compliant turn out gear not be allowed to remain with firefighters for extrication operations and be marked in some visible way to prevent accidental use at a live fire event.</p>		<p>ACR 2015 - Action taken: The agency created a system to assign serial numbers to all personnel protective equipment (coats, pants, boots, gloves, hoods, and helmets) to ensure that all PPE is tracked from purchase to disposal.</p> <p>ACR 2015 - Action taken: The agency has removed all non-NFPA compliant turn out gear from all four fire stations.</p>	
<p>7D.2 Current written job descriptions exist for all positions and incumbent personnel have input into revisions.</p> <p>It is recommended that existing job descriptions listed in the La Crosse Fire Department Rules and Regulations include a date the description was last reviewed/updated.</p>		<p>ACR 2015 - Action taken: As job descriptions are reviewed annually, a reviewed and/or revised date is placed on such job descriptions.</p> <p>See Exhibit 13 – LCFD Rules and Regulations, containing job descriptions.</p>	

<p>7F.2 The agency documents steps taken to implement risk reduction and address identified workplace hazards.</p> <p>It is recommended the department work with the city health and safety professional to develop a department - specific risk management plan.</p>		<p>ACR 2015 - Action taken: The agency has worked with the City of La Crosse Safety Coordinator to develop a risk management plan. As a part of this plan, annual safety inspections are conducted at all four fire stations and safety training is delivered by the Safety Coordinator.</p> <p>See Exhibit 14 – fire station safety inspection records.</p>	
<p>9A.7 Fire hydrants are located so that each is visible and accessible at all times, hydrant locations are documented.</p> <p>The department should consider using the <i>NFPA 291: Recommended Practice for Fire Flow Testing and Marking of Hydrants</i> for available water flow obtainable from the hydrants as well as a reflective marking on the hydrant to assist in location identification during night time hours and during inclement weather.</p>		<p>ACR 2015 - Action taken: The agency, with assistance from the City of La Crosse Water Utility, marked fire hydrants to comply with NFPA 291. The Water Utility placed reflective, colored tape (color coded to match GPM fire flow rates per NFPA 291) on each hydrant in the City of La Crosse. For example: the vast majority of hydrants are marked with reflective, blue tape for hydrants rated at 1500 GPM and greater.</p>	

Other Information

The La Crosse Fire Department has implemented all seven strategic recommendations from the 2014 site visit. The La Crosse Fire Department has implemented eleven of the twelve specific recommendations from the 2014 site visit. The last specific recommendation will be completed as we remodel or add additional fire stations and incorporate considerations for ADA requirements, workforce diversity, firefighter safety, and built in fire protection systems.

The La Crosse Fire Department would like to thank the Commission on Fire Accreditation International for the opportunity to present this Annual Compliance Report. We would also like to thank the Commission for their continued commitment and dedication to assisting and improving the international fire service, and for providing excellent support services to the La Crosse Fire Department.

Exhibit List

- Exhibit 1: Fire station location GIS study
- Exhibit 2: Amended Standards of Cover (SOC) for 2015
- Exhibit 3: Amended Appendix J SOC for 2015
- Exhibit 4: 2014 Standards of Cover

- Exhibit 5: RMS analysis mapping and fire education programs for low income rental housing property owners
- Exhibit 6: SOG on LCFD Public Education Programs
- Exhibit 7: SOG and a General Order with a reviewed date
- Exhibit 8: Forcible entry door simulator purchase invoice
- Exhibit 9: Motorola radio acceptance document and radio specifications
- Exhibit 10: LCFD Amended Strategic Plan Goals and Objectives
- Exhibit 11: LCFD 2014 – 2018 Strategic Plan
- Exhibit 12: 2016 LCFD annual operating budget
- Exhibit 13: LCFD Rules and Regulations
- Exhibit 14: Fire station safety inspection records
- Exhibit 15: AFG for dive/rescue program
- Exhibit 16: LCFD Table of Organization
- Exhibit 17: Amended SOC for 2016
- Exhibit 18: Amended Appendix J SOC for 2016

- Exhibit 19: Five Bugles Space Needs Summary

- Exhibit 20: Minutes from September 2016 La Crosse Council Planning Meeting

- Exhibit 21: Minutes from April 2017 La Crosse Council Planning Meeting
- Exhibit 22: Amended SOC for 2017
- Exhibit 23: Amended Appendix J SOC for 2017

Verification

I verify that the information contained in this report is complete and true to the best of my knowledge.

A handwritten signature in black ink, appearing to read "Gregg A. Cleveland". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Gregg A. Cleveland

Fire Chief

6-1-17