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# City of La Crosse, WI.

## Storm Water Utility

### *Residential Credit • Annual Certification of Maintenance*

*Due by April 1 of each year to maintain credits*

Parcel I.D. # \_\_\_\_\_

Property Address: \_\_\_\_\_

Date of Original Credit Application: \_\_\_\_\_

#### **Certification of Compliance and Right of Entry Agreement**

I hereby certify that the stormwater control devices described above are in-place, inspected, maintained, and functional as identified and described in the Stormwater Utility Credit Application for this parcel on file with the Storm Water Utility.

- If I have installed a **rain garden** on my property I certify that the rain garden is constructed using the guidance provided in the UW-Extension publication "Rain Gardens: A how-to manual for homeowners".
- If I have installed **rain barrels** on my property I certify each barrel holds 50 gallons or more, collects run-off from a rooftop that exceeds 200 square feet per barrel, is mosquito proof, and has a mechanism allowing it to be drained automatically at an interval of every 2 weeks or less.
- If I have an **engineered best management practice** on my property I certify that it has been installed according to the design professional's and/or manufacturer's recommendations.

Further, I certify that the stormwater control devices described above are being maintained as described in the City of La Crosse Storm Water Utility Credit Policy.

Further, I certify the stormwater control devices described above will remain in-place, be inspected, maintained, and remain functional throughout the calendar year and that I will notify the Storm Water Utility in writing immediately if the devices are removed, made inoperable, or caused to have reduced functionality due to any means- manmade or otherwise.

Additionally, I grant the City permission to enter this property for the sole purpose of conducting site inspections of my on-site stormwater management practices to verify the claims certified to above are true and accurate.

Finally, I agree to pay a **fine equivalent to the rate of five (5) ERU's** if I am found to be noncompliant with the City of La Crosse Residential Credit Policy or that to which I now certify.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
E-mail Address

I wish to be sent an e-mail notification in mid-January each year regarding deadline for Annual Certification of Maintenance Form submittal in order to maintain my Residential Stormwater Credits. **YES or NO**

*Effective 2016, an e-mail reminder will be sent each year to properties with active Residential Credits regarding the April 1 deadline for the Annual Certification at the property owner's request. If a choice is not made, no notification will be provided. It is the responsibility of the property owner to ensure the Utility has their most current e-mail address on file if they wish to receive this reminder.*

## **Annual Certification of Residential BMP's**

The residential owner is responsible to file an **Annual Certification of Maintenance** with the Storm Water Utility to continue to receive a Stormwater Utility Credit. This Annual Certification states that the stormwater control device(s) is/are in place, inspected, maintained, and functional. The certification also gives the City the right to access the property and inspect the stormwater control devices at any time without advance warning, and to charge the customer a fine equivalent to 5 ERU's if a device is found to be not in use or not functional. (A residential property is charged for 1 ERU annually.)

Required inspection and maintenance of Rain Gardens and Rain Barrels can be found in the appendix of your original Residential Credit Application Packet and on file in the Storm Water Utility. Engineered Best Management Practices are required to follow the Maintenance Plan submitted with the initial application and kept on file with the Storm Water Utility.

The annual certification is to be filed with the Stormwater Utility by the 1<sup>st</sup> of April of every year. Annual certification received after April 1<sup>st</sup> will require a \$25 late fee to process. Any utility credits missed due to failure of the owner to submit an annual certification prior to April 1<sup>st</sup> will not be back credited. If it has been more than a year since credits have been inactive at a property; or property ownership has changed, a new Residential Credit Application will need to be completed and turned into the Engineering Department.