

Board Governance & Nominating Committee

Committee Charter

This committee Charter is intended to more fully describe the responsibilities and operations of the committee.

Effective Date: 6/30/2018

Reviewed/Revised Date: 7/25/2018

This standing committee assists the National Mississippi River Museum & Aquarium (NMRMA) Board in formulating policies, making decisions and engaging in oversight regarding NMRMA governance and nominating.

Activities, Duties and Responsibilities

- Every two years review NMRMA Bylaws and the Board Orientation Manual; forward recommendations to the NMRMA Board for its consideration and action.
- Select the process used by the organization to undertake an annual self-assessment of the Board as well as of individual Board members; review the self-assessment results.
- Ensure the NMRMA self-assessment occurs annually and the results are reported to the Board.
- Ensure that the assessment of NMRMA Board member performance and contributions occurs at least once during each member's three-year term; hold sessions with Board members to review results and engage in performance improvement action planning.
- Advise the NMRMA Board regarding the appropriate qualifications and needs of the NMRMA Board for effective governance.
- Recommend and nominate to the Board of Directors individuals to serve as members of the Board and serve as officers of the Board.
- Plan, direct and annually assess the NMRMA Board development and member education activities.
- Approve the process and ensure the NMRMA new Board member orientation onboarding is conducted as required.
- Provide advice and counsel to the NMRMA Board Chair and President/CEO regarding governance performance and continuous improvement.
- Review all proposals and policies dealing with governance that should come before the Board; make recommendations to the NMRMA Board for its consideration and action, including:
 - Conflict of Interest policies and NMRMA annual Conflict of Interest Questionnaire;
 - NMRMA Board engagement and Board member commitment criteria;
 - All Board Committee Charters.

Timing and Communication

A minimum of four (4) times per year.

Structure and Membership

- Three to five (3-5) members of the NMRMA Board
- The Committee chairperson and all members shall be appointed by the NMRMA Board Chair with the consensus of the Board.
- Primary responsibility for staffing this committee is assigned to the NMRMA President/CEO.